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# ASHLEIGH NUTTALL

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## SUMMARY PROFILE

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Ashleigh has been assisting Deborah Atkins since October 2019. She handles all the administration and logistics for the practice, as well as assisting with case management, assessments, research, collateral and report writing.

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## EDUCATION

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BAppSocSci in Counselling and Psychology, SACAP (2018). BPsych Hons Equiv cum laude, SACAP (2020). HPCSA Board Exam with distinction, Registered Counsellor (PRC 0040070)

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## EXPERIENCE

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### **PRACTICE MANAGER – DEBORAH ATKINS & ASSOCIATES INC.**

June 2021 – Present

In addition to the duties outlined as a Professional Assistant below, she handles all the administration and logistics for the practice.

### **DEBORAH ATKINS & ASSOCIATES INC. PROFESSIONAL ASSISTANT**

Oct 2019 – May 2021

Professional Assistant to Deborah Atkins & Associates Inc. she assists with conducting assessments and compiling comprehensive reports in the medico-legal field, working on behalf of both, defense and plaintiff attorneys. This includes but is not limited to personal injury / accident (Road Accident Fund claims), medical malpractice, public liability and justice department, as well as divorce and maintenance claims.

### **SCHOOL COUNSELLOR (VOLUNTEER) – TABLE VIEW PRIMARY SCHOOL**

2016 - 2019

She was responsible for all counselling services at the school, with a compliment of approximately 2000 learners. Working under the School Counsellor, she managed in excess of ±50 cases, liaising directly with the Western Cape Social Development Department. This included psychological counselling, crisis interventions, school-based support team meetings, running of workshops and specialized psychometric testing (career, interests, scholastic and aptitude).